

HALF YEAR PAYMENT INSTRUCTIONS FOR TENDER SHEPHERD PRESCHOOL

Click add transaction.



Summary Profile Log Off

Sue Berringer

Online Registration

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My Scheduled Transactions

You do not have any transactions scheduled.

My Transaction History

Date Range: to

Fund:

No registrations were found for this Date Range and Fund selection.

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HALF YEAR PAYMENT INSTRUCTIONS FOR TENDER SHEPHERD PRESCHOOL

1. You will see this screen.
2. Under "quantity" enter the number of children you have registered in Tender Shepherd Preschool
3. Under "Registration Frequency": (note that the registration frequency will be changed from monthly to one-time by TSP)
4. Registration Start Date:
Add 08/01/19 for start date.
Registration End Date:
Add 08/01/19 for end date.
4. Click Continue.



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Registrations

Tender Shepherd Preschool Tuition: Monthly Tuition	Quantity:	<input type="text" value="0"/>
Tender Shepherd Half Year Tuition: Half Year Tuition	Quantity:	<input type="text" value="0"/>
Tender Shepherd Full Year Tuition: Full Year Tuition	Quantity:	<input type="text" value="0"/>

Total: \$0.00

Registration Frequency: Monthly

Registration Start Date: mm/dd/yy

Registration End Date: (optional) mm/dd/yy

HALF YEAR PAYMENT INSTRUCTIONS FOR TENDER SHEPHERD PRESCHOOL

Choose your method of payment and continue from there. Click Process when you are done.



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Registration Information

Account:

Credit/Debit Card
New Account - Credit/Debit Card
 Checking
New Account - Checking
 Savings
New Account - Savings

Note: Please review the information you entered carefully. Once you click the Process button your registration will be submitted.

Registration Summary

Tender Shepherd Preschool - Quantity of 1

Total Monthly Registration:

Registration Frequency:	
Registration Start Date:	08/03/17
Registration End Date:	04/30/18

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