



Connections Café Coordinator

Vision: The Café Coordinator will assist the Café Manager in the overall operation of the Connections Café ensuring a welcoming environment, quality food and service.

General Responsibilities:

- Ability to perform all day-to-day operations of the café
- Train Volunteers/staff on drink preparation, proper use of coffee, smoothie and kitchen equipment, food preparation, use of register and properly serving customers
- Ability to prepare food
- Prepare for special events
- Work with Café Manager to schedule volunteers and ensure proper volunteer/staff coverage
- Other Responsibilities: As assigned by Supervisor

Spiritual Gifts:

Administration, Helps, Leadership, Discernment

Experience:

The ideal candidate would be a believer in Jesus Christ, have a willing spirit and serving heart and possess some education, training and experience in food service and customer care.

Time/Allocation:

Part time, stipend position

Hours: as needed to accomplish task

Accountability:

The Connections Café Coordinator reports to the Director of Facilities and Connections

*This Job Description is subject to change at management's discretion.